

**Community & Culture Fees & Charges 2015/16**

Appendix 2c

Non-Statutory Fees	Agreed charges 2014/15			Proposed charges 2015/16			% Change	Basis of charge
	Basic	VAT	Total	Basic	VAT	Total		
	£	£	£	£	£	£		
<b>74. Community Notice Boards</b>								
Charge per poster for all 20 locations for 2 weeks (min posting time) A4	27.50	5.50	33.00	28.75	5.75	34.50	4.55%	Discretionary
Charge per poster for all 20 locations for 2 weeks (min posting time) A3	36.25	7.25	43.50	37.50	7.50	45.00	3.45%	Discretionary
Charge per A3 poster for an individual board per 2 weeks (min posting time)	18.75	3.75	22.50	19.58	3.92	23.50	4.44%	Discretionary
Charge per A4 poster for an individual board per 2 weeks (min posting time)	10.00	2.00	12.00	10.42	2.08	12.50	4.17%	Discretionary
Additional Charge for 'special run' for all 20 locations per 2 weeks (min posting time)	72.50	14.50	87.00	75.00	15.00	90.00	3.45%	Discretionary
<b>75. Harrow Arts Centre</b>								
<b>Charges are zero rated for VAT</b>								
<b>75a. Price Bands (Large Room)</b>								
Large Room - Arts Organisation	20.00		20.00	21.00		21.00	5.00%	Discretionary
Large Room - Charity/ Community/ Religious Group	31.00		31.00	32.50		32.50	4.84%	Discretionary
Large Room - Education Institution	34.00		34.00	35.50		35.50	4.41%	Discretionary
Large Room - Function	55.00		55.00	55.00		55.00	0.00%	Discretionary
Large Room - Business	91.00		91.00	95.00		95.00	4.40%	Discretionary
Large Room - Harrow Council	34.00		34.00	35.50		35.50	4.41%	Discretionary
<b>75b. Price Band (Small Room)</b>								
Small Room - Arts Organisation	10.00		10.00	10.50		10.50	5.00%	Discretionary
Small Room - Charity/ Community/ Religious Group	15.50		15.50	16.50		16.50	6.45%	Discretionary
Small Room - Education Institution	19.50		19.50	20.50		20.50	5.13%	Discretionary
Small Room - Function	35.00		35.00	35.00		35.00	0.00%	Discretionary
Small Room - Business	46.00		46.00	48.00		48.00	4.35%	Discretionary
Small Room - Harrow Council	19.76		19.76	20.50		20.50	3.74%	Discretionary
<b>75c. Price Band (Dance Studio)</b>								
Dance Studio - Arts Organisation	24.96		24.96	26.00		26.00	4.17%	Discretionary
Dance Studio - Charity/ Community/ Religious Group	35.00		35.00	36.50		36.50	4.29%	Discretionary
Dance Studio - Education Institution	38.00		38.00	39.50		39.50	3.95%	Discretionary
Dance Studio - Function	62.40		62.40	65.00		65.00	4.17%	Discretionary
Dance Studio - Business	95.00		95.00	99.00		99.00	4.21%	Discretionary
Dance Studio - Harrow Council	38.00		38.00	39.50		39.50	3.95%	Discretionary
<b>75d. Price Band (IT Suite)</b>								
IT Suite	34.00		34.00	29.58	5.92	35.50	4.41%	Discretionary

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<b>75e. Price Band (HES 1/2/3)</b>	-		-	-		-		
Hatch End Suite 1/2/3 - Arts Organisation	22.88		22.88	24.00		24.00	4.90%	Discretionary
Hatch End Suite 1/2/3 - Charity/ Community/ Religious Group	33.00		33.00	34.50		34.50	4.55%	Discretionary
Hatch End Suite 1/2/3 - Education Institution	36.00		36.00	37.50		37.50	4.17%	Discretionary
Hatch End Suite 1/2/3 - Function	60.00		60.00	60.00		60.00	0.00%	Discretionary
Hatch End Suite 1/2/3 - Business	93.00		93.00	97.00		97.00	4.30%	Discretionary
Hatch End Suite 1/2/3 - Harrow Council	36.00		36.00	37.50		37.50	4.17%	Discretionary
<b>75f. Price Band (Hall)</b>				-		-		Discretionary
Elliott Hall - Arts Organisation (Meeting only)	98.50		98.50	102.50		102.50	4.06%	Discretionary
Elliott Hall - Charity/ Community/ Religious Group (Meeting only)	98.50		98.50	102.50		102.50	4.06%	Discretionary
The Studio - Arts Organisation (Meeting only)	46.50		46.50	48.50		48.50	4.30%	Discretionary
The Studio - Charity/ Community/ Religious Group (Meeting only)	46.50		46.50	48.50		48.50	4.30%	Discretionary
Technician Support for Hall Hire	35.00		35.00	35.00		35.00	0.00%	Discretionary
<b>75g. Price Bands (Performance)</b>	-		-	-		-		
Elliott Hall - Performance 4 hrs Sun-Thu 1 night	780.00		780.00	815.00		815.00	4.49%	Discretionary
Elliott Hall - Performance 6 hrs Sun-Thu 1 night	988.00		988.00	1,030.00		1,030.00	4.25%	Discretionary
Elliott Hall - Performance 8 hrs Sun-Thu 1 night	1,196.00		1,196.00	1,245.00		1,245.00	4.10%	Discretionary
Elliott Hall - Performance 4 hrs Fri-Sat 1 night	832.00		832.00	865.00		865.00	3.97%	Discretionary
Elliott Hall - Performance 6 hrs Fri-Sat 1 night	1,040.00		1,040.00	1,080.00		1,080.00	3.85%	Discretionary
Elliott Hall - Performance 8 hrs Fri-Sat 1 night	1,248.00		1,248.00	1,300.00		1,300.00	4.17%	Discretionary
Elliott Hall - Performance 4 hrs Sun-Thu 2-5 nights	700.00		700.00	730.00		730.00	4.29%	Discretionary
Elliott Hall - Performance 6 hrs Sun-Thu 2-5 nights	884.00		884.00	920.00		920.00	4.07%	Discretionary
Elliott Hall - Performance 8 hrs Sun-Thu 2-5 nights	1,040.00		1,040.00	1,085.00		1,085.00	4.33%	Discretionary
Elliott Hall - Performance 4 hrs Fri-Sat 2-5 nights	750.00		750.00	780.00		780.00	4.00%	Discretionary
Elliott Hall - Performance 6 hrs Fri-Sat 2-5 nights	950.00		950.00	990.00		990.00	4.21%	Discretionary
Elliott Hall - Performance 8 hrs Fri-Sat 2-5 nights	1,150.00		1,150.00	1,200.00		1,200.00	4.35%	Discretionary
Elliott Hall - Performance 4 hrs 6+ nights	725.00		725.00	n/a		n/a	n/a	Discretionary
Elliott Hall - Performance 6 hrs 6+ nights	925.00		925.00	n/a		n/a	n/a	Discretionary
Elliott Hall - Performance 8 hrs 6+ nights	1,125.00		1,125.00	n/a		n/a	n/a	Discretionary
The Studio - Performance 4 hrs 1 night	364.00		364.00	380.00		380.00	4.40%	Discretionary
The Studio - Performance 6 hrs 1 night	442.00		442.00	460.00		460.00	4.07%	Discretionary
The Studio - Performance 8 hrs 1 night	520.00		520.00	540.00		540.00	3.85%	Discretionary
The Studio - Performance 4 hrs 2-5 nights	338.00		338.00	355.00		355.00	5.03%	Discretionary
The Studio - Performance 6 hrs 2-5 nights	416.00		416.00	435.00		435.00	4.57%	Discretionary
The Studio - Performance 8 hrs 2-5 nights	494.00		494.00	515.00		515.00	4.25%	Discretionary

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Appendix 2c

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The Studio - Performance 4 hrs 6+ nights	312.00		312.00	n/a		n/a	n/a	Discretionary
The Studio - Performance 6 hrs 6+ nights	390.00		390.00	n/a		n/a	n/a	Discretionary
The Studio - Performance 8 hrs 6+ nights	468.00		468.00	n/a		n/a	n/a	Discretionary
<b>75h. Price Bands (Function)</b>				-		-		
Elliott Hall - Function 4 hrs Mon-Thu	832.00		832.00	865.00		865.00	3.97%	Discretionary
Elliott Hall - Function 4 hrs Fri-Sun	975.00		975.00	1,015.00		1,015.00	4.10%	Discretionary
Elliott Hall - Function 6 hrs Mon-Thu	1,196.00		1,196.00	1,245.00		1,245.00	4.10%	Discretionary
Elliott Hall - Function 6 hrs Fri-Sun	1,456.00		1,456.00	1,515.00		1,515.00	4.05%	Discretionary
Elliott Hall - Function 8 hrs Mon-Thu	1,456.00		1,456.00	1,515.00		1,515.00	4.05%	Discretionary
Elliott Hall - Function 8 hrs Fri-Sun	1,872.00		1,872.00	1,950.00		1,950.00	4.17%	Discretionary
Elliott Hall - Function 4 hrs COUNCIL	624.00		624.00	650.00		650.00	4.17%	Discretionary
Elliott Hall - Function 6 hrs COUNCIL	875.00		875.00	915.00		915.00	4.57%	Discretionary
Elliott Hall - Function 8 hrs COUNCIL	1,144.00		1,144.00	1,200.00		1,200.00	4.90%	Discretionary
Elliott Hall - Function Additional Hour	234.00		234.00	245.00		245.00	4.70%	Discretionary
The Studio - Function 4 hrs	520.00		520.00	540.00		540.00	3.85%	Discretionary
The Studio - Function 6 hrs	725.00		725.00	755.00		755.00	4.14%	Discretionary
The Studio - Function 8 hrs	925.00		925.00	965.00		965.00	4.32%	Discretionary
The Studio - Function 4 hrs COUNCIL	338.00		338.00	350.00		350.00	3.55%	Discretionary
The Studio - Function 6 hrs COUNCIL	494.00		494.00	515.00		515.00	4.25%	Discretionary
The Studio - Function 8 hrs COUNCIL	650.00		650.00	675.00		675.00	3.85%	Discretionary
The Studio - Function Additional Hour	100.00		100.00	105.00		105.00	5.00%	Discretionary
Hatch End Suite Complete - Function 4 hrs	572.00		572.00	595.00		595.00	4.02%	Discretionary
Hatch End Suite Complete - Function 6 hrs	832.00		832.00	865.00		865.00	3.97%	Discretionary
Hatch End Suite Complete - Function 8 hrs	1,075.00		1,075.00	1,120.00		1,120.00	4.19%	Discretionary
Hatch End Suite Complete - Function Additional Hour	150.00		150.00	155.00		155.00	3.33%	Discretionary
Kitchen included with Elliott Hall charge				-		-		
Kitchen when booked with The Studio or Hatch End Suite	130.00		130.00	135.00		135.00	3.85%	Discretionary
<b>75i. Price Bands (Wedding)</b>	-		-	-		-		
Elliott Hall with Hatch End Suites Fri-Sun	3,484.00		3,484.00	3,750.00		3,750.00	7.63%	Discretionary
Elliott Hall with Hatch End Suites Mon-Thu	3,068.00		3,068.00	3,250.00		3,250.00	5.93%	Discretionary
Hatch End Suites Only 4 hrs (undecorated)	572.00		572.00	n/a		n/a	n/a	Discretionary
Elliott Hall Only Fri-Sun 8 hrs	1,872.00		1,872.00	n/a		n/a	n/a	Discretionary
Elliott Hall Only Fri-Sun 6 hrs	1,456.00		1,456.00	n/a		n/a	n/a	Discretionary
Elliott Hall Only Mon-Thu 8 hrs	1,456.00		1,456.00	n/a		n/a	n/a	Discretionary
Elliott Hall Only Mon-Thu 6 hrs	1,196.00		1,196.00	n/a		n/a	n/a	Discretionary
<b>75j. Brochure Advertising</b>	-		-	-		-		
Events at HAC by Harrow-based group Full Page	101.92		101.92	87.50	17.50	105.00	3.02%	Discretionary
Events at HAC by Harrow-based group Half Page	57.20		57.20	50.00	10.00	60.00	4.90%	Discretionary

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Events at HAC by Harrow-based group Qtr Page	30.00		30.00	29.17	5.83	35.00	16.67%	Discretionary
Events at HAC by Other groups Full Page	202.50		202.50	175.00	35.00	210.00	3.70%	Discretionary
Events at HAC by Other groups Half Page	114.00		114.00	100.00	20.00	120.00	5.26%	Discretionary
Events at HAC by Other groups Qtr Page	60.00		60.00	54.17	10.83	65.00	8.33%	Discretionary
Events at HAC by Other groups Web only	47.50		47.50	41.67	8.33	50.00	5.26%	Discretionary
Events in Harrow by Other groups Web only	47.50		47.50	41.67	8.33	50.00	5.26%	Discretionary
<i>Note: Events at HAC by Harrow-based group Web only</i>	-		-	-				
<b>75k. Box Office Service &amp; Ticket Printing</b>	-		-	-				
Elliott Hall	130.00		130.00	135.00		135.00	3.85%	Discretionary
The Studio	62.40		62.40	65.00		65.00	4.17%	Discretionary
<i>Note: The Council holds Public Indemnity Insurance, which indemnifies individuals and non-profit organisations against liabilities that may arise from the hire of Council premises. A charge of 7% will be added to the above hire charges.</i>								
<b>75l. Catering – these are quoted according to individual requirements and are subject to individual quotes.</b>								Discretionary
<b>75m. Technical, equipment and other charges – these are quoted according to individual requirements.</b>								Discretionary
<b>76. Harrow Museum &amp; Great Barn</b>								Discretionary
<b>76a. Hire of the Great Barn Only (weekdays day-time) (VAT exempt)</b>								Discretionary
Charities per hour charge	88.00		88.00	n/a		n/a	n/a	Discretionary
Council per hour charge	98.50		98.50	n/a		n/a	n/a	Discretionary
Private Hire per hour charge	109.00		109.00	n/a		n/a	n/a	Discretionary
<b>76b. Granary First Floor Hire - Meeting/ Activity</b>								Discretionary
Charities per hour charge (Museum Hours Only)	25.00	5.00	30.00	29.17	5.83	35.00	16.67%	Discretionary
Private per hour charge (Museum Hours Only)	50.00	10.00	60.00	54.17	10.83	65.00	8.33%	Discretionary
<b>76c. Great Barn Hire - Party/ Function/ Event</b>						-		Discretionary
Private per day charge before 6pm	741.67	148.33	890.00			n/a	n/a	Discretionary
Private per day charge Mon - Wed	1000.00	200.00	1,200.00	1200.00	240.00	1,440.00	20.00%	Discretionary

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Private per day charge Thu - Sun				2000.00	400.00	2,400.00	New charge	Discretionary
Public event hire Sun - Thu ONLY				1200.00	240.00	1,440.00	New charge	Discretionary
<b>76d. Hire of Great Barn Only (weekends after 6pm until midnight) (VAT exempt)</b>				-		-		
Per hour charge	140.40		140.40	n/a		n/a	n/a	Discretionary
<b>76e. Great Barn &amp; Museum Hire - Weddings</b>						-		Discretionary
Wedding Hire - Thu Only	1650.00	330.00	1,980.00	2500.00	500.00	3,000.00	51.52%	Discretionary
Wedding Hire - Fri & Sun Only	3266.67	653.33	3,920.00	3100.00	620.00	3,720.00	-5.10%	Discretionary
Wedding Hire - Sat Only	3266.67	653.33	3,920.00	3900.00	780.00	4,680.00	19.39%	Discretionary
Manor House Great Hall Hire (drinks reception only)	333.33	66.67	400.00	400.00	80.00	480.00	20.00%	Discretionary
Site Hire for Wedding photography only	125.00	25.00	150.00	150.00	30.00	180.00	20.00%	Discretionary
<b>76f. Hire of the Whole Great Barn site</b>						-		
Charities per day charge	916.67	183.33	1,100.00	958.33	191.67	1,150.00	4.55%	Discretionary
Private per day charge	1875.00	375.00	2,250.00	2083.33	416.67	2,500.00	11.11%	Discretionary
Filming Hire Charge Mon - Thu ONLY				1333.33	266.67	1,600.00	New charge	Discretionary
<b>76g. Harrow Museum: Schools events &amp; activities</b>								Discretionary
Onsite Schools session (VAT exempt)	95.00		95.00	98.80		100.00	5.26%	Discretionary
School Loan box service (VAT exempt)	22.00		22.00	22.88		23.00	4.55%	Discretionary
Children/ Family activity sessions (VAT exempt)	4.00		4.00	4.16		4.00	0.00%	Discretionary
Tuesday Afternoon Talks (VAT exempt)	4.00		4.00	4.16		4.00	0.00%	Discretionary
Fun House (under 5s, object and music based activity, Wednesday afternoon, Term Time)			1.50	n/a		n/a	n/a	Discretionary
Harrow-in-Leaf Show	916.67	183.33	1,100.00	n/a	n/a	n/a	n/a	Discretionary
Manor House Tours	2.92	0.58	3.50	3.03	0.61	3.64	4.00%	Discretionary
Cream Tea and Tour private booking per head	7.92	1.58	9.50	8.23	1.65	9.88	4.00%	Discretionary
<b>76h. Great Barn Refreshments</b>								Discretionary
<b>Tea and coffee per head</b>								Discretionary
Council/Charity	0.92	0.18	1.10	n/a	n/a	n/a	n/a	Discretionary
Private hire	1.00	0.20	1.20	n/a	n/a	n/a	n/a	Discretionary
<b>Tea and coffee per head plus biscuits</b>						-		Discretionary
Council/Charity	1.25	0.25	1.50	n/a	n/a	n/a	n/a	Discretionary
Private hire	1.33	0.27	1.60	n/a	n/a	n/a	n/a	Discretionary
Jug of Fruit Juice						-		
Council/Charity	3.75	0.75	4.50	n/a	n/a	n/a	n/a	Discretionary
Private hire	4.08	0.82	4.90	n/a	n/a	n/a	n/a	Discretionary
Mineral Water – small bottle (all) per head	0.83	0.17	1.00	n/a	n/a	n/a	n/a	Discretionary
<b>76i. Harrow Museum: Events &amp; activities NEW</b>						-		Discretionary
Private Tour per person	4.17	0.83	5.00	4.17	0.83	5.00	0.00%	Discretionary

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Vintage Afternoon Tea per person	12.46	2.49	14.95	12.46	2.49	14.95	0.00%	Discretionary
Tour of the Stores per person	4.17	0.83	5.00	4.17	0.83	5.00	0.00%	Discretionary
<b>76j Museum Miscellaneous charges</b>								
Digital image for private/personal use	4.17	0.83	5.00	4.33	0.87	5.20	4.00%	Discretionary
Digital image for publication	20.83	4.17	25.00	21.67	4.33	26.00	4.00%	Discretionary
Photocopies black & white A4	0.13	0.03	0.15	0.13	0.03	0.15	0.00%	Discretionary
Photocopies black & white A3	0.21	0.04	0.25	0.21	0.04	0.25	0.00%	Discretionary
Photocopies colour A4/A3	0.83	0.17	1.00	0.83	0.17	1.00	0.00%	Discretionary
Photocopies colour A3	1.25	0.25	1.50	1.25	0.25	1.50	0.00%	Discretionary
<b>77a. Harrow Music Service SLA charges music tuition</b>								
Small group per annual hour (Primary and Secondary)	1,473.28		1,473.28	1,522.00		1,522.00	3.31%	Discretionary
Large group/ensemble per annual hour (Primary and Secondary)	1,681.32		1,681.32	1,736.00		1,736.00	3.25%	Discretionary
Class teaching per annual hour (Primary and Secondary)	1,831.80		1,831.80	1,893.00		1,893.00	3.34%	Discretionary
Accompanist	1,355.63		1,355.63	1,402.00		1,402.00	3.42%	Discretionary
Advisory support hourly rate	50.42		50.42	52.00		52.00	3.13%	Discretionary
Rockschool per annual hour	1,714.78		1,714.78	1,767.00		1,767.00	3.05%	Discretionary
SongFest and Sing Sing Sing (one off charge)	220.00		220.00	227.00		227.00	3.18%	Discretionary
<b>77b. Whole class instrumental teaching programmes</b>								
First programme cost per class per term	274.00		274.00	302.00		302.00	10.22%	Discretionary
Additional programme cost per class per term	547.00		547.00	602.00		602.00	10.05%	Discretionary
Annual hourly rate								Discretionary
<b>77c. After school clubs termly charge</b>								
	35.00		35.00	46.00		46.00	31.43%	Discretionary
<b>77d. Festival tickets</b>								
	5.00		5.00	6.00		6.00	20.00%	Discretionary